



Position: Site Survey Tech - Residential

Reports to: Residential Operations Manager

FLSA Status: Non-Exempt / Hourly

Status: Full-Time

Compensation: \$24 – 28/ hour depending on experience

Benefits: Company provided laptop & phone, medical, dental & more.

Summary: The Site Surveyor will provide professional site surveying services to obtain and communicate the necessary project information to the SunSpear design team for the preparation of permit ready documents needed to facilitate the installation of solar photovoltaic and energy storage systems. Primary external interface and communication will be with SunSpear residential customers. Many skills and much knowledge will be acquired in this position.

We are looking for someone who is passionate about renewable and solar energy and understands the importance of our mission to fight climate change by accelerating the adoption of clean energy technologies.

Essential Job Duties and Responsibilities include the following (other duties may be assigned):

Procurement

- Represent SunSpear Energy in a responsible and professional manner following company safety standards at all times.
- Create drone maps of project sites and uploading drone maps to data server
- Organizing photos and documentation in data server
- Complete site pre-inspections, which includes documenting the site with panoramic photos or using wide angle photos, using Augmented Reality equipment layout tools to create equipment installation visualizations and more
- Be able to effectively and succinctly communicate with customers during the initial face to face greeting and/or on the phone
- Be able to effectively and succinctly communicate with a centralized scheduling team
- Conduct a physical site survey using a variety of company provided tools and equipment including measuring devices, hand tools, ladders, personal protective equipment, etc.
- Document the project site with photos using a company provided digital camera and a smart phone application
- Fill out, by hand, paper site surveying sheets needed by the SunSpear Engineering Department to produce permit-ready documents, uploading data to the SunSpear project management system.
- Perform site survey activities with a team and independently.
- Attend mandatory training sessions on new products, installation methodology, and safety

525 Kokea Street, #C6, Honolulu, Hawaii 96817

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Minimum requirements - The least amount of skills and training candidates must have to do a specific job. Candidates not meeting these requirements will not be hired for this position.

- Basic knowledge of residential electrical and structural systems
- Must be able to successfully pass a pre-employment criminal and driving screen
- Regular, reliable and predictable attendance required
- High School or Trade School degree in a discipline related to construction or building sciences
- Must be able to lift heavy objects (50 lbs. or more) in addition to climbing ladders and working in high places.
- Valid Driver's license
- Ability to travel between job sites
- Ability to organize and maintain paper documents and electronic photos and files
- Excellent written communication skills are required to prepare survey documents
- Excellent customer service skills required
- Proficiency with smart phone applications and digital cameras
- Basic computer skills including the ability to copy files and communicate via email

Preferred requirements

- OSHA 10 Certification
- Strong understanding of NEC codes with emphasis on residential PV installations
- Proficient in the installation of grid-tied and micro inverter applications.
- Excellent customer service skills in addition to solid verbal and written communication skills
- Associates degree and 2+ years related experience

Why start an exciting career with SunSpear?

- Be part of a fast-growing company, within a fast-growing industry that provides a valuable service of helping clients save money while simultaneously promoting sustainability.
- Company growth opens doors for career advancement, and we love to promote from within.
- A mentorship environment with a strong team of industry veterans to learn from and who will encourage you to be successful!
- Bonuses for sending us referrals!
- As a company, we have built a positive and family-style culture within the organization; we pride ourselves on a fun team atmosphere with result-based incentives.

Equal Employment Opportunity Policy

We provide equal employment opportunities (EEO) to all applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, we comply with applicable state and local laws governing nondiscrimination in employment.

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